



EDDINGTON
RESIDENTS
ASSOCIATION



Eddington Residents' Association and Portal meeting
Minutes of the meeting held on 11 June at 5.30pm
at Estate Management Office

Those present

Eddington Residents' Association (ERA)

James Strachan, Support officer

John Atkins, Support Officer

Portal / University of Cambridge

David Attridge, Housing Operations Manager, University Estates Division

George Martin, Facilities Manager at Eddington, University Estates Division

Lee Barnett, Deputy Facilities Manager at Eddington, University Estate Division

Irene Wong, Housing Service Administrator, University Estates Division

1. APOLOGIES & INTRODUCTIONS

Ian McMath, Chairman

2. APPROVAL OF MINUTES

Minutes from the previous meeting were agreed.

3. PROJECTS FOR 2024-25

CCTV coverage

Portal expected CCTV installations to be completed by end of July. There would be 5 cameras covering entrance and exit points. CCTVs strategy was not intend to install in hot spots but to evidence alleged individuals of entrance and exit of the site. CCTVs would be monitored by University Security Team.

Bicycle storage security

There was increasing bicycle store security concerns in the last two months. The ERA identified several weak points where individuals could break into bike stores, such as open roof top. Portal inspected bike stores and provided sample statistics. In April, 67% of the bike stores were secured. In May, 93% of the bike stores were secured.

Portal added that there will be a bike marking event on 1 July organised by the Police. The ERA commented that the Police has been more enthusiastic about getting involved with the community.

[Action: IW to provide report on bike store security statistic. Portal to explore security measures at bike stores where there is open roof top.]



EDDINGTON
RESIDENTS
ASSOCIATION



Eddington Residents' Association and Portal meeting
Minutes of the meeting held on 11 June at 5.30pm
at Estate Management Office

5MPH speed limit by play area

There was discussion on speed limit in M1/M2 area, acknowledging difference classes of roads. Portal would consider speed limit control on Gildenhowe.

Demarcation of shared crossings

The ERA were concerned that curtesy crossings were confusing for both drivers and other road users. Portal shared similar views however they were limited by planning consent. Portal could ask consultant to assess traffic risk on Eddington Avenue. The ERA was keen to express their views with consultant.

MATTERS ARISING FROM LAST MEETING

Selling packs

The ERA noted that there were residents requesting selling packs and it took some time to obtain it. The ERA stated that there was not information on selling packs and asked Portal to communicate with residents with regards to obtaining these packs. Portal acknowledged that there was not written procedure for obtaining selling packs, and that time was taken to compile content at each request.

Portal is undertaking a review by external consultant, that will benchmark Portal with common practices. Selling packs and related information will be part of the review. It will then communicated with residents.

Notice Board

Portal confirmed order was placed and paid for. Delivery date was expected by end of June.

Sports facilities



EDDINGTON
RESIDENTS
ASSOCIATION



Eddington Residents' Association and Portal meeting
Minutes of the meeting held on 11 June at 5.30pm
at Estate Management Office

The future of sports facilities were in discussions with planners. There were options put forth. Currently while Portal is not taking bookings, the public can use the grounds. Portal noted that sports pitches is not part of estate service charge.

Community Garden

The ERA enquired about the land between the primary school and the UN building. There was rumour that the primary school would like to build a garden on the land. Portal stated they had not heard anything on the land.

Residents' parking

The ERA explained that a majority of parking spaces are taken up by hotel guests, leaving no parking bays for residents' use. Hence The ERA enquired if the parking bays on Eddington Avenue could be made residents-only. Portal responded that the parking review was underway and would bring this to the review.

Core-routine HIU servicing

The ERA enquired if there is a HIU servicing schedule programmed for freeholders. Portal relayed response from Vital that there had been two mail drops regarding HIU servicing arrangement. However the ERA stressed that most residents were not made aware of the communication.

[Action: Portal to investigate with Vital.]

RE-contracting for service and the role of Mears

Portal confirmed that Mears' contract was extended to mid 2025. This would allow time for procurement. Portal welcomed the ERA to be part of the procurement process.



EDDINGTON
RESIDENTS
ASSOCIATION



Eddington Residents' Association and Portal meeting
Minutes of the meeting held on 11 June at 5.30pm
at Estate Management Office

Huxley Row

Portal confirmed that Huxley Row was Hill's responsibility. Portal understood residents' concerns of landscape and tree health. These are in discussions prior to handover.

4. AOB

The ERA raised concern with communication with residents during the period of failed bin chutes collection in May. When the alternative to bin chutes pick up did not work, the waste authority provided black eurobins for residents. The group agreed that the alternative solution did not work well.

[IW to provide report of communications sent.]

7. NEXT MEETING

Next meeting on 10 September 2024; 5.30pm-6.30pm.