



Eddington Residents' Association and Portal meeting  
Minutes of the meeting held on 10 September at 5.30pm  
at Estate Management Office

## **Those present**

### **Eddington Residents' Association (ERA)**

James Strachan, Support officer  
Patrick Sweeney, Support officer

### **Portal / University of Cambridge**

David Attridge, Housing Operations Manager, University Estates Division  
Lee Barnett, Deputy Facilities Manager at Eddington, University Estate Division  
Irene Wong, Housing Service Administrator, University Estates Division

## **1. APOLOGIES & INTRODUCTIONS**

Ian McMath, Chairman  
John Atkins, Support Officer  
George Martin, Facilities Manager at Eddington, University Estates Division

## **2. APPROVAL OF MINUTES**

Minutes from the previous meeting were agreed.

## **3. ACTIONS FROM LAST MEETING**

### Speed on tertiary Street, speed sign

It is referred to Transport Team.

### Selling packs

Residents to email Portal for selling packs. It is essentially the estate charge document.

### CCTV

Infrastructure was installed. 5 x CCTV cameras would be installed, one location required planning permission. Installation was expected to complete by November.

### Noticeboard

The noticeboard was installed in Eddington Square. Portal would put up heading. The keys were given to the ERA chair and the noticeboard could be used.

### Bin sensors

Underground bins were fitted with bin sensors. Mears would monitor the dashboard.

### Sports pitches



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The sport pitches were handed back to Development Team. They were considering 4G pitch. The ERA asked if there would be consultation to future of the pitches.

[Portal to find out contact person for future development of sports pitches.]

ANPR

Portal confirmed planning permission was submitted, which was expected to be granted.

**4. MATTERS ARISING**

Green Waste collection facilities

The ERA sought clarification whether there were green waste collection facilities available to private residents. Portal replied that there were green waste collection facilities at Rubicon, where residents could dispose their kitchen waste into the green bins on Kendrew Place, which would be collected by the waste authority, in the same way as key worker housing. For other private residents, Portal would seek solution with the waste authority. Portal noted that there would be changes in legislation, hence confusing at times to services provided.

[Portal to ask Council how Eddington residents to arrange for green waste collection and communicate with residents.]

[Portal to clarify with waste authority the final destination of green waste.]

Scope for consultation over commercial letting decisions

There was discussion of commercial letting decisions, especially one with the "English pub". Regarding alcohol licence, the ERA understood that it could be raised with the licencing body.

Portal refreshed current retail offering: bicycle store expected to open in October and a pizzeria in November. Harvest, the health food store, was planned for Christmas. Portal stated that the retail units were type planned in design, that it was deemed to be beneficial to provide a range to services to the community.

The ERA asked how the University retail committee knew what residents would like in the Eddington Square and how residents could reflect their thoughts. Portal replied residents could bring their concerns and aspirations to the Northwest Cambridge Community Forum.

ERA's presence at Portal Board meetings



**EDDINGTON**  
RESIDENTS  
ASSOCIATION



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There was discussion on inviting an ERA committee member to Portal Board meetings. Portal was positive and would ensure the invitation would be sent to the ERA email address not the Chair's personal email.

### Landscape

The ERA acknowledged the work Nurture had done in Eddington. Recently their performance was found slipping. Portal explained that a change in Nurture's personnel may have caused a minor disruption in service delivery as they trained a replacement.

### **6. AOB**

#### Communication

The ERA sought to collaborate resident communication with Portal. It was suggested that the ERA could send the communication to Portal who would disseminate to contacts on Portal's database.

### **7. NEXT MEETING**

Next meeting on 10 December 2024; 5.30pm-6.30pm.